



SANDBOURNE COMMUNITY FUND

Giving something extra

Sandbourne Community Fund Application

What is the Community Fund?

Sandbourne has set up a Community Fund for residents. The money for this comes from the savings made by Sandbourne over the course of the past year. We allocate a total of £3,000 to successful Community Fund bids every year across 480 homes across Dorset.

Who can apply to the Community Fund?

A central principle of the Community Fund is that residents present their case and gain support from neighbours and local people. Any resident can put forward an idea.

We will also consider accepting applications for project funding from other groups that will directly benefit Sandbourne residents.

Proposals are put forward to the Board, which includes residents, who will then help to decide whether the money will be granted. The Board usually meets five or six times a year so, depending on when you apply, you may have to wait a few weeks for a decision.

What can the money be used for?

Proposals for the Community Fund should follow the criteria below:

- It should benefit the community
- It should be properly costed and have an outcome
- It should be inclusive
- It should be deliverable by Sandbourne, residents or another organisation on their behalf
- It should only be used to provide something that Sandbourne would not normally be expected to provide – it must not be used to make up a shortfall in a regular budget.

What sort of projects might be funded?

Community Fund grants can be used to help fund projects, events or the purchase of equipment such as:

- Environmental improvements to enhance common areas making them more attractive and useable
- A secluded outside seating area with flowers
- Support for a befriending service for residents who are vulnerable or disabled and have little contact from family and friends
- Tree planting and landscape improvements, that are outside any grounds maintenance contract
- Social Committee and tenant community activities
- Support for a club
- A one-off donation as part of raising money for charity.

How much can I apply for?

The Community Fund is designed to benefit as many people as possible. You can apply for up to £750 per application or community group.

When can I apply?

Now! You can apply for a grant at any time. Community Fund grants are distributed throughout the year as applications are received and considered.

How often can I apply?

You can apply for a grant every financial year (April to March) if you wish, although it is our general policy that we will not offer a grant to the same person or group for more than two consecutive years. The Board will also take this into account when considering your application.

If you are a residents' group or social committee with a bank account, you will need to have no more than £250 in your account before applying.

Also we encourage everyone to consider their own fund-raising activities in the community to help support your application and the Board will also take this into account.

Sandbourne reserves the right to decline any application without stating a reason.

Are all applications successful?

Not necessarily. The Community Fund has a limited amount of money available each year and there may be times when the budget is over-subscribed. In such instances the Board will distribute the funds as they see fit and may grant an amount less than requested.

Details of all successful grant applications will be published every quarter in 'Sandbourne News'.

How can I apply?

You can apply by completing the Community Fund application form below. Please contact us for further information or if you need any help with completing the application form.

What happens next?

Send your completed application to Sandbourne Housing Association, either at info@sandbourne.org.uk or post to:

Sandbourne Housing Association,
Beech House
28-30 Wimborne Road
Poole, BH15 2BU

Community Fund Application Form

Your details

If you are applying on behalf of a development of group of homes, estate or community group please provide the lead applicant's details:

Name of group etc applying:			
Lead applicant's name:			
Address:			
			Postcode:
Email address:			
Contact telephone no:			

Please give an outline of your project (less than 200 words)

Expected costs

(We can work with you to source goods and procure any services that might be needed. We must ensure that all funds are accounted for through a receipt or an invoice).

Item(s)	Price (£)	Quantity
Total		

If your application is for a communal area, have you consulted with all the residents who will benefit from the project?

Yes

No

If yes, please provide details of the consultation with this application. If not, then please contact us before you submit your application.

Have you checked if your project requires planning permission from the Local Authority or permission from us?

Yes

No

If yes, please provide copies of all approvals. If not, then please contact us before you submit your application.

What do you think will be achieved from your project taking place and how will it benefit residents? (less than 200 words)

If you are a residents group, please declare your current bank balance:			
Account Balance:	£		
Signed:		Date:	

Office use only:			
Date Application considered by Board:			
Approved		Rejected	
Request more information			
Approved Community Fund grant:			£

THANK YOU AND GOOD LUCK!

Supplementary Notes:

Within 12 months of the application being approved:

- The project must be completed.
- Proof of expenditure will be provided to Sandbourne. Failure to provide this information will result in any future applications being rejected.
- Sandbourne may request the funding be returned if funds are unspent.
- Sandbourne has the right to any positive publicity resulting from the funding.
- We are unable to hold over projects from one year to the next, but re-applications can be made.
- An individual or group can only make one application to the Community Fund each year.
- Priority will be given to projects and individuals who have not applied before or have not received a funding in the previous two years.