



THIS PAGE WILL BE DETACHED BEFORE SHORTLISTING TAKES PLACE

Post applied for:	Candidate No: (Office use only)
How did you learn of this vacancy?	Closing date:

PERSONAL DETAILS	
Surname:	
Forenames:	Title:
Address:	Home telephone number:
	Mobile telephone number:
	Work telephone number:
Postcode:	May we contact you at work?
Email address:	

REFERENCES	
(one of whom should be your current or most recent employer)	
Name:	Name:
Position:	Position:
Address:	Address:
Email address:	Email address:
Telephone number:	Telephone number:
Employer referee	Employer referee
Can we contact this person prior to interview?	Can we contact this person prior to interview?

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Candidate No:

EMPLOYMENT HISTORY
(Starting with the most recent and explaining any gaps)

Post Held	Name & Nature of Organisation	Summary of Duties	Dates	Salary	Reason for Leaving

Candidate No:

Bournemouth Council for Voluntary Service

EDUCATION AND TRAINING

EDUCATION:

Establishment	From	To	Qualifications Gained	Date

MEMBERSHIP ORGANISATIONS OR PROFESSIONAL BODIES

ADDITIONAL TRAINING – Details of anything not covered above and relevant to application

Candidate No:

SUITABILITY FOR ROLE Please state your reasons for applying for this post and show how your knowledge, skills and experience relate to the supplied job description and person specification (Please continue on a separate sheet if necessary)

DECLARATION

I hereby certify that the information supplied on this form is, to the best of my knowledge, true and accurate. And I understand that deliberate falsification or withholding of information could invalidate my application.

Signed Date

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EQUAL OPPORTUNITY MONITORING SHEET

THIS INFORMATION IS DETACHED BEFORE SHORTLISTING TAKES PLACE

What is your country of birth?			
	England		Wales
	Republic of Ireland		Northern Ireland
		Scotland	Elsewhere
What is your ethnic group?			
A	White	B	Black or Black British
	British		Caribbean
	Irish		African
	Any other white background		Any other Black Background
C	Asian or Asian British	D	Mixed
	Indian		White and Black Caribbean
	Pakistani		White and Black African
	Bangladeshi		White and Asian
	Any other Asian background		Any other mixed background
E	Chinese or other ethnic group		
	Chinese		
	Any other		

<p>Do you consider yourself to be disabled i.e. having a disability which 'has a substantial and long-term adverse effect' on your ability to carry out normal day to day activities? If YES please describe (this information is needed so that all disabled applicants who meet the minimum criteria for this position are offered an interview.)</p> <p style="text-align: right;">YES/NO*</p>

* delete where applicable